

Y. S. Arts & K. S. Shah Commerce College



Post Box No.5, Hathithana, Devgadhi Baria. 389380 Di.Dahod

(Affiliated to Gujarat University & Conducted by Baria Higher Education Society)
(NAAC Accredited "B" Grade)

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The Format for Annual Quality Assurance Report (AQAR) of the IQAC

Name of the college : Y. S. ARTS & K. S. SHAH COMMERCE COLLEGE

Name of the Affiliating University : SHRI GOVIND GURU UNIVERSITY

Year of Report : ACADEMIC YEAR 2017-18

B. J. Makarani
Offg. Principal
Y. S. Arts & K. S. Shah Commerce
College, Devgadhi Baria

Section A : Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement (attach separate sheet if required).

Following actions are planned to be completed during academic year 2017-18



1. To fill all seats in BA & B. Com
2. To arrange students-oriented academia as well as extra-curricular activities
3. NCC Activities
4. NSS Activities
5. Arrange Expert Lecture/Guest Lecture
6. Arrange Mummy Meet
7. Celebration of Different Days
8. Increased representation of faculty for attending Seminars, Conference. Workshop, Short-term Course
9. Motivated the faculties for Major and Minor Research Projects
10. Refresher Courses and Orientation Program
11. Use of Multi-media for Teaching
12. Workshop for Students
13. Arrange Medical Camp
14. Install Water Purifier
15. Install CCTV in the Class Rooms

Section B: Details in respect of the following (attached separate sheet)



1. Activities reflecting the pools and objectives of the college

Mentoring System

We have adopted mentoring system to bridge the gap between the teacher students. The aim is to create better environment in college where students call freely approach teacher for educational guidance. The aim is enhancement of knowledge for both teachers and students alike for due to effective two way-regular communications. Constant support and guidance are provided to students for various competitive examinations being held including government and PSU's examination. Motivation for higher studies is also provided. Advice and support for improvement in academe performance of students is the aim of mentoring programming.

Total 573 numbers of students enrolled.

In B.A. 540 and B.Com. 33 students during academic year 2017-18.

Mentoring ratio is **1:28**

The courses under semesters were organized each of about 16 working weeks, each with a semester end examination at college level (internal), followed by university examination and semester break.

The college observes working hours as notified from time Sports, Games, Social Service, Rural Development, Women Development, NCC and Co-curricular activities Participation in which is compulsory have been arranged suitably. A student at every level is given opportunity to participate in any one at their interest during the year.

Cultural events like musical morning, Navratri festival and youth festival were organized and students participated in large number.

AIDS awareness programs. Blood Donation Camp and Lectures were also conducted during the year.

2. New academic programs initiated (UG and PG)

Neither in UG nor in PG new program/course has been introduced in the institution during academic year 2017-18.

3. Innovation in curricular design and transaction

Curriculum Development:

1. Work load distribution as per specialization of faculty members.
2. Examination committee ensure smooth conduct of Examination.
3. Several Faculty members we active members of university appointed examination committee as a Convener, Paper Setter, Examiner and Observer.

Teaching and Learning:

1. Highly qualified and dedicated faculty
2. Good interaction between student and faculty.
3. Learning beyond curriculum.
4. Innovative methods are adopted in teaching & learning like ICT enabled lectures, assignment subjects and group discussion on the library.
5. Excellent books and journal are available in the library.
6. Regular Feedback from Students to improve the teaching methodology.
7. College Principal looks after the overall academic development of a college.

Planning and Development:

1. Important Announcement on E-Gyan Portal.
2. Documents and Data also uploaded on College Website.
3. Communication with higher Authority through E-mail and social media.
4. Digitalized Data available for Planning.

4. Inter-disciplinary program started

NIL

5. Examination reforms implemented

NIL

6. Candidates qualified: NET/SLET/GATE etc.

NIL

7. Initiative towards faculty development program

Research and Development

1. Faculty actively participates in various Seminars, Workshops and Conferences.
2. Faculty also presents Research Papers and published in refereed journals.
3. Some faculty serves as resource person in various seminars, workshop and conferences.
4. Two Faculty Members are recognized Ph.D. guide of Gujarat University and under their guidance 01 student are pursuing Ph.D.

8. Total number of seminars/workshops conducted

Total number of seminar/workshops attended thirty-one (31) by the faculties during academic year 2017-18.

9. Research projects a) Ongoing; b) Completed

NIL



10. Presents generated, of any

NIL

11. New collaborative research programmers.

NIL

12. Research grants received from various agencies

NIL

13. Details of research scholars

Psychology:

1. Chavda Kuldeep M.

14. Citation index of faculty members and impact factor

NIL

15. Honors /Awards to the faculty: National and International

NIL

16. Internal resources generated

NIL

17. Details of departments getting assistance/recognition under SAP, C (ASSIST)/DST, FIST, and other program.

In UDISHA following activities successfully conducted during the year.

1. Expert Lecture of Dr. Bhadoria was arranged.
2. Workshop on entry to Gaunseva & GPSC examination was arranged.
3. Books & Magazines purchased.

In SAPT DHARA following activities successfully conducted during the year

1. Celebration of SAPT DHARA week.
2. Educational Tour.
3. Cultural Competition.
4. Yoga Celebration

18. Community services

Along with NSS Regular Camp and Annual Camp, Zonal Camp was executed Besides,



Tree Plantation, Cleanliness Camp, Blood Donation Camp Health Hygiene Camp, Traffic Rules Awareness Lecture, Women Empowerment Lecture, and Career Guidance Lecture were successfully organized during the academic year.

19. Teachers and officers newly recruited

Two (01) Teachers are newly appointed (Subject Economics)

Mr. Kiran Patel was reappointed as a Visiting Faculty for the Clerical job (Computer Operator) in the Office

Miss Asha was appointed as a Visiting Faculty for the Clerical job in the Office

Mr. Sabbir Mithabhai was reappointed as a Visiting Faculty to maintain Library.

20. Teaching - non-teaching staff ratio

5.0:1

21. Improvements in the library services

Following steps are taken during academic year 2017-18 to enhance library facility for students.

Library Services:

1. During the academic year 106 books have been added to college library including reference books.
2. Our library is partially computerized.
3. SOUL software installed in Library.
4. Internet access for students

22. New books/journals subscribed and their value.

Total 106 Books added to library

No new addition of journals

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback.

Feedbacks of students (B.A. and B.Com.) program were taken and issues were resolved likewise.

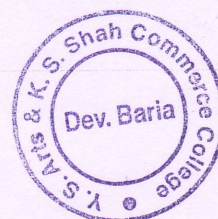
24. Feedback from stakeholders

Feedbacks of the stakeholders were taken and with utmost effect issues were resolved.

25. Unit cost of education

1456/-

26. Computerization of administration and the process of admissions and examination results, issue of certificates.



The students are admitted to the various courses, according to the government and Gujarat University norms. Student admission process is offline bases but student enrolment process is online bases as per the university norms.

27. Increase in the infrastructural facilities

NIL

28. Technology upgradation

LCD worth rupees 40,150/- was purchased during the year

Total 32 CCTV installed during the year

All in One PC total 03 purchased; worth Rs.1,02,750/-, Rs.34,250 and Rs.34,250/- respectively

Maintenance: AMC repairing work- Rs. 60,000/-
Misc repairing work-Rs. 5730/-
Xerox Machine maintenance Rs. 18720/-
Anti-Virus installed and Software updated Rs. 21716. for 1
(ONE) year
Networking expenditure Rs 9530/-

Electrification: Miscellaneous electrification expenditure Rs. 6,365 and
Rs. 22.013/-

29. Computer and internet access and training to teachers, non-teaching staff and students

- Six PCs are facilitated for internet access for faculties.
- WIFI access is provided to faculties
- Once in two months training are arranged for teaching and non-teaching staff and students.

30. Financial aid to students

No financial aid is provided to students by the institute during academic year 2017-18

31. Activities and support from the Alumni Association

32 Students associated with Alumni during the year

Alumni meet arranged on 26/03/2018

32. Activities and support from the Parent-Teacher Association

17 Parents associated with Parent-Teacher Association.

Parent-Teacher Association meet organized on 19/03/2018

33. Health services



Medical Camp was arranged for the students.

Health & Hygiene awareness for women a lecture was arranged for students.

34. Performance in sports activities

15 students participated in Cross-Country event at university/state level, out of them 11 students participated at National level too.

08 students participated in Archery event at university/state level; all of them participated at National level too.

06 students participated in Athletics event at university/state level, out of them 03 students participated at National level too.

09 students participated in Basket Ball event at university/state level out of them 07 students participated at National level too.

02 students participated in Wrestling event at university/state level.

01 student participated in Swimming event at university/state level

35. Incentives to outstanding sportspersons

Partial relaxation in the college fees were given to 24 outstanding sportspersons
Sports kits were distributed among the sportspersons
As a part of Nutrition diet sportspersons were given fruits

36. Student achievements and awards

NIL

37. Activities of the Guidance and Counseling unit

College has formed several Committees to organize several extracurricular and co-curricular activities. The faculties are given the responsibilities of the committee and they have been assigned the duties accordingly. Students are encouraged by the committee to participate in all the activities at college, university level.

38. Placement services provided to students



As a part of Placement activity, during the year, 06 students were selected in Vibhas Trust Training Center.

39. Development programmers for non-teaching staff.

NIL

40. Good practices of the institution

NIL

41. Linkages developed with National/ International, academic/research bodies.

ANANDI: it is a women empowerment NGO is based at Baria and has been working with rural tribal women and marginalized communities of Saurashtra, Panchmahals and Dahod districts of Gujarat. It runs two rural women led organizations namely Devgadh Mahila Sangathan and Panam Mahila Sangathan with over 6000 members.

CWDC is closely attached with ANANDI to promote gender equalization.

VIBHAS TRUST: Our Institution is linked with VIBHAS TRUST

Vibhas Trust Training Center. The training center aims to provide students vocational training, of various trades like computer, fireman security, electrician. Automobiles and others which enables students to open doors of earning.

ASCON : Association for Consciousness & Nature, is NGO based in Baria and has been working for promotion of ecology and environment.

Beside that they are also involved in educational, youth cultural activities as well as adventure activities. Various activities of ASCON are offered to our students.

42. Action Token Report on the AQAR of the previous year.

Outcomes: By the end of the academic year the following were the outcomes

- Admission committee performed its functions effectively li has been decided to continue with the same committee for the next academic year.
- Academic calendar planned and effectively followed.
- Welcome program for the first-year students organized with the above-mentioned objectives. The program was conducted in the presence of the Chairperson and the



Executive board members of the management.

- The college annual day was successfully organized in the month of February the President and Vice President Baran Higher Education Society who motivated the students by honoring them with prizes.
- Sports Day was successfully organized and Awards and mementoes were given to the students who participated in different sports events at university/state and national level by the President of Baria Higher Education Society.
- A Blood donation camp in collaboration with SBI was organized and 27 bottles of blood collected.
- The proposed general meeting was held at the end of the term.
- New Co-Ordinator and Colors were appointed for different committees.
- 32 CCTV installed in the class rooms.

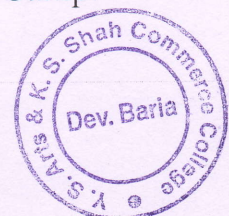
43. Any other relevant information the institution wishes to add

NIL

Section C: Outcomes achieved by the end of the year :

Quality Enhancement and the outcome achieved try the end of the Academic year

1. Target achieved by filling all the seats in BA & B Com.
2. As a part of academic excellence. To acquaint students with latest books in various subject's library visit was arranged on 20/07/2017.
3. Expert lecture by CWDC arranged on the Law Awareness on 12/08/2017.
4. As a part of extra-curricular activities different competitions like Elocution, Singing, Folk Dancing, Group Dancing, Rangoli, Music and Best out of Waste were arranged.
5. In NCC 45 students participated in Combine Annual Training Camp.
6. One Day Camp was arranged in NSS on 12/07/2017.



7. In NSS other activities like - Digital India Awareness Program (01/08/2017). Women Empowerment Lecture (24/02/2018). Career Guidance Lecture (05/01/2018), Women Health & Hygiene Awareness (18/09/2017), Cleanliness Camp (31/07/2017). Competitive Examination Information Program (24/01/2018) successfully executed.
8. As a part of academic excellence, in different subjects Expert Lecture arranged for students. Total six (06) lectures arranged.
9. As a part of Faculty Development, 05 Research Papers published in different Journals; and 01 Book was published.
10. As a part of Social Bond, an Alumni Meet of HA & B. Com, students was successfully celebrated on 26/03/2018.
11. As a part of social bond, a Parent-Teacher Association meet was successfully organized on 19/03/2018.
12. As a part of curriculum and extra curriculum activities different Days were celebrated. Welcome Day for First Year Students of B.A & B.Com (05/07/2017), Medical Checkup Camp (06/07/2017) Anti Ragging Awareness Lecture Awareness Mission (16/08/2017), Hindi Day (14/09/2017) Vasant panchami Day (31/01/2018), Guru Purnima Day (19/07/2017), Career Guidance (15/12/2017). Teacher's Day (06/09/2017), Banking Transaction Awareness One Day Workshop (10/01/2018), Independence Day (15/08/2017), Republic Day (26/01/2018). Sports Day Celebration (12/01/2018), Annual Day (23/12/2017) Lens Classes (16 to 28/01/2018)

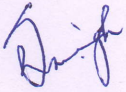
Section D: Plans of the college for the next year:

1. **Admission:** All seats in B. A & B.Com to be filled.
2. To arrange students oriented academic as well as extra-curricular activities.
3. Selection of cadets in NCC.
 1. Participate in Combine Training Camp
4. NSS: To organize:
 1. Regular Camp
 2. Annual Camp
 3. Zonal Camp

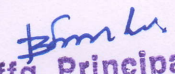
Tree Plantation, Traffic Rules Awareness, Cleanliness Camp, Blood Donation Camp, Traffic Awareness Workshop, Women Empowerment Lecture and Health Hygiene Camp for women.



5. To motivate faculties for Publications.
6. Alumni Meet.
7. Parent-Teacher Association Meet.
8. Celebration of Important Days.
9. Increase representation of faculty for attending Seminars, Conference Workshop Short-term Course etc. for self and academic development.
10. Workshop for Students.



Name & Signature of the
Director/Coordinator, IQAC


Offg. Principal
Y S. Arts & K. S. Shah Commerce
College, Devgadh Baria
Name & Signature of the
Chairperson IQAC